ASSET INVENTORY WORKSHEET

| DATE | |
|---------------|------------------------------|
| AGENCY NAME | DEPARTMENT OF CHILD SERVICES |
| FILLED OUT BY | |
| LOCATION | |

Shaded Headers are required information.

| Description | Shaded Headers are required in | | | | | | | | | |
|-------------|--------------------------------|------------|-------------|---------------|---------------|--------|----------------|---------------|--------------------------|-------------------------|
| | Description | Model/Type | State Tag # | Serial Number | User Assigned | Usable | Non- Usable | Original Cost | Under \$500 Yes/No | Over \$500 Yes/No |
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